

# ESSEX REGIONAL RETIREMENT SYSTEM

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Charles E. Kostro  
Executive Director

## Board Members:

H. Joseph Maney, Chair  
Susan J. Yaskell, Vice Chair  
Andrew J. Sheehan  
Kevin A. Merz  
Vincent R. Malgeri

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## REQUEST FOR PROPOSALS

**Essex Regional Retirement System**  
**491 Maple Street, Building 200**  
**Danvers, MA 01923**

### Database Software Services

The Essex Regional Retirement Board ("Board") is seeking a recognized database service firm to provide comprehensive public employee retirement system database software services. Any proposed database software must be compliant with Massachusetts General Law (MGL) Chapter 32 and must meet generally accepted standards of the members of the Massachusetts Association of Contributory Retirement Systems (MACRS). Any proposed software must comply with all the rules and regulations of the Massachusetts Public Employee Retirement Administration Commission (PERAC). To receive a copy of this RFP you must contact:

Charles E. Kostro  
Executive Director  
Essex Regional Retirement System  
Email: [ckostro@essexrrs.org](mailto:ckostro@essexrrs.org)  
Phone: (978) 739-9151, extension 105

This RFP will be promptly emailed to any interested proposer and the RFP will remain available up to the date on which proposals are due. The Board reserves the right to cancel this procurement at any time for any reason and to reject any proposal or any part thereof. Any award pursuant to this RFP shall be subject to a vote of the Board and the execution of a written agreement.

The date of release for this Request for Proposals is Wednesday, April 27, 2022. **Responses to this RFP are due on or before 2:00 p.m., local time on Friday, June 17, 2022.**